HLT Housing Needs Form

The Housing Locator Team will do everything they can to match your client to the right home. To submit this information to HLT, visit www.hlthousingneeds.com and enter all data collected on this form.

* Required

Case Mai	nager's En	nail address '	*	
Program	Туре:	□RRH	□PSH	
Client or I	Head of H	ousehold's H	MIS ID Number *	
SECTION	l 1 - AGEN	NCY CONTAC	CT INFORMATION	
Case Mai	nager (CM) or Housing	Specialist (HS) working with Client *	_
Agency N	ame *			
CM/HS C	ontact Nu	mber *		
SECTION	l 2 - CLIEI	NT INFORMA	ATION	
Househo	Id Type *			
□ Ind	using) lividual wit		ner/Friend who is also program eligible and has assigned CM (share	эd
How mar	y adults	over the age	e of 18? *	
How mar	y childre	n under the	age of 18?	
Are child	ren the s	ame gender?	?	
Will there	e be a live	-in caregive	r?	
□ Ye	s □No			
Does Ho	usehold c	urrently hav	ve income? *	
□ Yes	□No	□lf c	elient has income, how much is received per month:\$	_

Does the cl	lient have an active Section 8 voucher?	*			
☐ Yes	Yes □No				
If in SSVF,	is the client enrolled in HUD VASH?				
☐ Yes	□No				
Is this clier	nt looking for Rehousing after losing a p	revious unit in the program?			
☐ Yes	□No				
If yes, did the client choose to leave or were they served an official notice? ☐ The client chose to leave due to circumstances ☐ The client was served an official noticed and was made to leave ☐ Other:					
Would this client be interested in Shared Housing opportunities? (Having roommates in a home with other eligible program participants) ☐ Yes ☐ No ☐ Maybe, more info needed					
SECTION 3	- HOUSING NEEDS				
Unit Size *					
☐ 1 Bed☐ 2 Bed☐ 3 Bed☐ 4+ Bd	drooms	☐ Single Room Occupancy (SRO)☐ Studio☐ Assisted Living Facility (ALF)☐ Efficiency			
County of F	Preference				
	ct all counties the client would be interested county and specify zip code or area under (d in. If a specific area is preferred in a county, Other.			
□ Oran	ge County	☐ Seminole County			
☐ Osce	eola County	□ Other:			

Amenities needed by household					
Check all that apply, limit to those required					
☐ Wheelchair Accessible☐ Pet friendly☐ Smoking allowed	□ One level (no stairs)□ Other:				
Accessibility Notes: (Please do not list client identifiable information)					
Does household have a service animal(s)? ☐ Yes	□ No				
If yes, does the animal(s) have the required ESA or ADA Certification and Documentation?					
□ Yes □ No					
Does the household have a pet(s) that are not service animals? *					
☐ Yes ☐No ☐If yes, how many total pets?					
If yes, what type of pets and how many of each?					
If a dog(s), what is the breed (whether full or mixed breed) and approximate weight?					
SECTION 4 – EVICTION AND CRIMINAL HISTORY					
If known, what is Client's credit score or range:					

Excellent	Good	Fair	Poor	Bad	No Credit	Unknown
750 +	700-749	650-699	550-649	550 or less	0	

Has the Client ever been evicted from housing or abalease? *	andoned a unit, with their name on the			
☐ Yes ☐No ☐Not Known				
If Yes, approximate month and year of most recent e	viction:			
If Yes, were any of the evictions due to any of the following?				
□ Fraud□ Criminal Activities□ Damages□ Other:				
☐ Owing money	Li Ottler			
Does the client have any outstanding balances for utilities or eviction debt? *				
□ Yes □ No	□ Maybe □ Other:			
How many times has the client been evicted?				
Is the Client currently on parole or probation?				
□ Yes □No				
Has the Client ever been convicted of a misdemeanor? *				
□ Yes □No				
Has the Client ever been convicted of a felony? *				
□ Yes □No				
If yes, approximate month and year of the conviction? (if month is unknown, only list year)				
If yes, city and state of conviction?				
If yes, did the felony(s) involve any of the following:				
□ Violent behavior□ Arson	☐ Fraud			
☐ Sexual offense	☐ Drugs ☐ Others:			
If multiple convictions, how many?				
If multiple convictions or additional information, please describe:				

Your feedback is VERY important to us! Please let us know if you have any suggestions at this time! Thank you!