



## Overview of Non-Veteran RRH and TH Programs – CoC 507



When a homeless family or unaccompanied youth is identified, Navigators and Case Managers can use this worksheet to help determine if a family may be a good match for any available Rapid Rehousing or Youth Transitional Housing Programs, and to see what documents will be needed prior to a referral to CES RRH 811.

**ESG:** This program is for Families with minor children who are currently homeless in Osceola, Orange, or Seminole County. Families must be homeless either in Emergency Shelters (ES), hotels paid by charitable organizations, in a place not meant for human habitation, or fleeing DV. Homeless verification can include an HMIS entry from an ES OR a letter from a charitable organization or social worker/case manager verifying the client currently resides in an ES, streets, hotel paid by agency, or is fleeing DV. Income is not required at project entry. Max income is 30% AMI. Program covers application fees, deposits and rent (no utilities). **Housing placement is in the Tri-County area for Seminole and Osceola ESG. For Orange ESG, housing is restricted to Orange County, outside of City of Orlando Limits.**

**ORANGE COUNTY:** This program is for families with minor children (or families with an adult disabled child) who have resided in Orange County for at least 12 months prior to being referred for RRH services. Proof of Orange County residency can include valid ID, eviction docs, school records, past lease, etc. Families must be homeless either in Emergency Shelters (ES), Transitional Housing (TH), hotels paid by charitable organizations, in a place not meant for human habitation, or fleeing DV. Homeless verification can be HMIS entry from an ES or letter from a charitable organization or social worker/case manager verifying the client currently resides in an ES, streets, hotel paid by agency, or is fleeing DV. Income is not required at project entry, however max income is 50% AMI. Two-parent families must provide marriage license or show that both parents are related to at least one minor in the household. Program covers application fees, rent, utilities and other housing expenses as approved by funder. **Housing placement is Tri-County area.**

**HUD Bundle RRH I & II:** This program is for families with minor children or unaccompanied youth ages 18-24 (Youth are in HUD I only) who are homeless either in Emergency Shelters (ES), hotels paid by charitable organizations, in a place not meant for human habitation, or fleeing DV. Homeless verification can include an HMIS entry from an ES OR a letter from a charitable organization or social worker/case manager verifying the client currently resides in an ES, streets, hotel paid by agency, or is fleeing DV. Income is not required at project entry. Max income is 50% AMI. Program covers application fees, deposits, and rent only (no utilities.) **Housing placement is in the Tri-County area.**

**SHIP Osceola:** This program is for families with minor who are homeless either in Emergency Shelters (ES), hotels paid by charitable organizations, in a place not meant for human habitation, or fleeing DV. Homeless verification can include an HMIS entry from an ES OR a letter from a charitable organization or social worker/case manager verifying the client currently resides in an ES, streets, hotel paid by agency, or is fleeing DV. Income is not required at project entry. Max income is 50% AMI. Program covers housing expenses up to \$4,000. **Housing placement is in the City of Kissimmee limits.**

**ROPAL:** This program is for unaccompanied youth ages 18-24 who are homeless either in Emergency Shelters (ES), hotels paid by charitable organizations, in a place not meant for human habitation, or fleeing DV. Homeless verification can include an HMIS entry from an ES OR a letter from a charitable organization or social worker/case manager verifying the client currently resides in an ES, streets, hotel paid by agency, or is fleeing DV. Youth with a minor child may also be eligible for this program. Income is not required at project entry. Max income is 50% AMI. Program duration is up to two years. **Participants are placed in shared housing with other youth.**



# Documents Required Per Program



<b>Program Name: Counties Served:</b>	<b>ESG</b> Seminole, Osceola, Orange	<b>Orange County</b> Orange	<b>HUD Bundle I</b> Orange, Sem, Osc.	<b>HUD Bundle II</b> Orange, Sem, Osc	<b>SHIP</b> Osceola	<b>ROPAL</b> Orange, Sem, Osc
<b>Program Type:</b>	<b>RRH</b>	<b>RRH</b>	<b>RRH</b>	<b>RRH</b>	<b>RRH</b>	<b>TH</b>
<b>Household Type (F = Family / Y = Youth)</b>	F	F	F, Y	F	F	Y
<b>Required Documentation</b>						
HMIS ROI	Y	Y	Y	Y	Y	Y
CoC Entry	Y	Y	Y	Y	Y	Y
Recent Family VI-SDPAT - 1 per household	Y	Y	Y	Y	Y	Y
Proof of Homelessness (Category 1 - 4) <sup>1</sup>	1 or 4	1 or 4	1 or 4	1 or 4	1 or 4	1 or 4
County Residency	Y <sup>2</sup>	Y <sup>3</sup>	N	N	Y <sup>4</sup>	N
Proof of Income (or self-certification of no income) <sup>5</sup>	Y – Max Income is 30% AMI	Y – Max Income is 50% AMI	Y – Max Income is 50% AMI	Y – Max Income is 50% AMI	Y – Max Income is 50% AMI	Y – Max Income is 50% AMI
Valid IDs	18+ only	18+ only	18+ only	18+ only	18+ only	18+ only
Social Security Cards	18+ only	18+ only	18+ only	18+ only	18+ only	18+ only
Birth Certificates	N	Y – minors only	N	N	N	N
Proof of Parent/Guardian-Child Relationship <sup>6</sup>	Y	Y	Y	Y	Y	Y
Marriage License	N	Y <sup>7</sup>	N	N	N	N

<sup>1</sup> **Proof of Homelessness:** Category 1 Homeless = Place not meant for human habitation, Emergency Shelter, or hotel paid by charitable org. Category 2 Homeless = Imminent Risk.

Category 3 Homeless = Persistent Housing Instability. Category 4 Homeless = Currently fleeing DV with no resources or family supports and does not meet any other Category. \*  
**Homelessness Verification can be:** an HMIS entry in an emergency shelter, a letter from an agency verifying shelter stays, proof of current hotel payments by agency, verification that household is currently living in place not meant for human habitation (use Category 1 Homeless Verification Form), or attestation client is fleeing DV with no supports/resources.

<sup>2</sup> **ESG:** Client must be currently homeless in Osceola, Orange or Seminole County. Client will be assigned to the ESG program in the county they are residing in.

<sup>3</sup> **Orange County RRH:** Orange County Residency for 12 months prior to referral to CES. Documents of proof can be: valid ID with Orange County address, eviction documents, SNAP award letter with address, dated mail, children’s school records, etc.

<sup>4</sup> **SHIP:** Client must be currently homeless in Osceola County.

<sup>5</sup> **Proof of Income:** Submit the most recent copy(ies) of the following relevant income documentation as needed to estimate current annual household income, in the following priority order: **1) Source Documents** (e.g., pay stub(s), bank statement(s), public benefits award letter(s), or unemployment compensation statement), **2) Third Party Income Verification** (i.e., written statement by a relevant third party, such as an employer or govt. agency representative), and **3) Self-Certification of No Income** (use Zero Income Affidavit).

<sup>6</sup> **Proof of Parent/Guardian-Child Relationship can be:** Birth certificate, SNAP benefit letter listing household members, SSI award letter with parent as payee, school enrollment forms, immunization records, etc. \*All documents must be current or dated within the last 12 months and include the child’s name and the parent/guardian’s name. (Please refer to *Documentation of Parent/Guardian-Child Relationship Policy* for more information)

<sup>7</sup> **Marriage Certificate:** Orange County RRH may require a marriage certificate if adults in the household are married and one adult is not the biological parent of any children in the household. See *Orange County RRH Household Guidelines* for more information.